GASP ORDER FORM

GASP
Telephone: (+44) 0117 955 0101

Fax: (+44) 0117 9550210

Mail: GASP
93 Cromwell Road
Bristol BS6 5EX (UK)

Website or download order form:
www.gasp.org.uk

ORDERING IS EASY...

1. COMPLETE AN ORDER:

Using a purchase order, GASP order form, e-mail or website. Put the order code and quantity of each item. Add your invoice, delivery and contact details.

Minimum order value is £10.

2. CALCULATE THE CARRIAGE CHARGE:

- **Mainland Britain:** see table on the order form. Carriage (or P&D) incurs VAT.
- **Highlands, Islands and non-mainland UK:** We will add a surcharge as appropriate.
- **EU and international orders:** We calculate the most economic carriage costs depending on size, weight and urgency of your order and inform you of the options via email.

3. FAX, E-MAIL, SEND VIA THE WEB OR POST YOUR ORDER:

- See details above.

4. DELIVERY, INVOICING, AND PAYMENT:

- **Delivery:** Contact GASP if your order is not received within 14 days. We will inform you if items are out of stock.
- **Payment:** You can pay by cheque (payable to GASP), credit or debit card or BACS. New and international clients will be sent a pro-forma invoice which must be paid in full before the order is despatched.

NOTES

DISCOUNT: Discounts are applied automatically and shown in the invoice. We offer a two-tier discount system. Discounts are applied to the value of the order before the addition of carriage and VAT.

Orders over £300: 10% discount on GASP products and 5% discount on other people's products (W and Z codes)

Orders over £1200: 15% discount on GASP products and 10% on other people's products (W and Z codes)

VAT: All prices shown are VAT exclusive. Items subject to VAT are identified with (+VAT) after the price. VAT is detailed in the invoice.

VAT Exemption: Customers in EC member states MUST provide a VAT number to forgo UK VAT charges. Other VAT exempt purchases must include an exemption certificate.

Dollar and Euro: For notes about dollars and euro orders see page 2.

Questions? Call GASP: 0117 955 0101 or e-mail: gasp@gasp.org.uk

URGENT ORDERS:

We can send urgent orders within 3 days of receipt of order if goods are in stock. There is a £5 surcharge for orders under £100 and £10 surcharge for orders over £100. Add the date required and the surcharge to the order.

Date required: . .... /.... .... /....

March orders: Order early to avoid disappointment.

GASP terms conditions: Can be viewed on our website: www.gasp.org.uk/terms.htm

PLEASE PHOTOCOPY

PLEASE COMPLETE THIS SECTION

PAYMENT INFORMATION

☐ Invoice

P.O. #

Person placing order:

☐ Payment enclosed, payable to GASP

☐ Credit or Debit card (except AMEX)

Cardholder name:

Card number

Expiry date Security code Issue no (Maestro only)

Signature Date

VAT # (see notes)

INVOICE DETAILS:

Name

Organisation

Address

Postcode Telephone

DELIVER TO:

Name

Organisation

Address

Postcode Telephone

E-mail

Do you know anyone who would like a copy of the catalogue?

Name

Address

Order Code	Description	Unit Price	Qty	Total Non-VAT Products	Total VAT Products (+VAT) items

* **DISCOUNTS:** The sum of sub-totals from both columns determines discount level, packing and delivery charges.

	Sub Totals		
Less	Discounts*		
Plus	Packing & Delivery		
Where appropriate	***Plus*** Urgent Orders		
	Sub total for VAT calculation		
Plus	VAT		
Plus	Non-VAT Products		
	TOTAL ORDER		

PACKING & DELIVERY

Order Value	P&D – UK Mainland
£10 – £15	£3.75
£16 – £50	£7.75
£51 – £100	£9.75
£101 – £300	£14.50
£301 – £1000	£18.50
£1001 +	£25.00

See notes for orders outside of UK mainland